**Request for City Administrator to take necessary and expedient action
under City of Altoona Resolution 4B-20 Declaring an Emergency (COVID-19 Outbreak)**

1. **Describe Action to be Taken: (Shall be necessary and expedient for the health, safety and welfare of the City)** The library requests modification of City of Altoona Ordinance 10.20.070 to add an additional ten minute parking zone in front of the library entrance, as designated by signage, to accommodate curb side library service as allowed in the State's updated Safer at Home Order.

2. **Cite current City of Altoona Code of Ordinance Section to which you seek temporary, modified or suspended application.**

   Section 10.20.070, Ten-minute parking zone, will be modified as follows to include a portion of the south side of Lynn Avenue in front of the library/city hall to accommodate curbside service for the library. The Order will apply until curbside library service is discontinued. This temporary order shall be enforced by the Altoona Police Department.

   A. On the north side of Lynn Avenue from Division Street to a point fifty-five feet easterly towards First Street East;
   B. On the east side of Division Street from Lynn Avenue to a point fifty-two feet northerly towards Spooner Avenue. (Ord. A-107 (part), 1974: Ord. A-85 (part), 1973: prior code § 4.04(3)(e))
   C. On the south side of St. Andrews Drive from Southern Hills Court westerly 150 feet. (Part Ord. 7C-18, 2018).
   D. On the south side of Lynn Avenue in an area designated by signage in front of Altoona City Hall/library for as long as curbside library service is provided in response to the COVID-19 epidemic.

3. **Department Director Requesting Action/Date:** Alyson Jones/5/1/2020 *Alyson Snow*

4. **Legal Review—name/date/comments:** John Robert Behling, City Attorney / May 1, 2020

5. **City Administrator Approval Signature/Date:** *Mike Mahl* May 1, 2020

6. **Implementation Date (Specified by Administrator):** 5/5/20

7. **Assigned Emergency Declaration Number (to be assigned by Administrator):** COV-03