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THE CITY of *Altoona*

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NOTICE OF HEARING

City of Altoona  
Zoning Ordinance Amendment

NOTICE IS HEREBY GIVEN that on **Thursday, October 14, 2021 at 6:00 p.m.** or as soon thereafter as is practical there will be a public hearing before the Common Council on Zoom Teleconference/Video Conference to amend the Altoona Municipal Code Title 18 “Subdivisions” and Title 19 “Zoning”, concerning placement of temporary city signs for notifications of public hearings pertaining to land use and land division actions.

Due to Coronavirus COVID-19 residents are encouraged to attend the Council Meeting via the application Zoom until further notice. Visit the City’s website at [www.ci.altoona.wi.us](http://www.ci.altoona.wi.us) for more information.

A copy of the proposed amendment is available upon request from the City Clerk’s Office. All interested parties are invited to attend or submit your comment in writing prior to the public hearing to [cityhall@ci.altoona.wi.us](mailto:cityhall@ci.altoona.wi.us) or mail to Altoona City Hall, 1303 Lynn Avenue, Altoona, WI 54720. If you have any questions, please call 715-839-6092. [Click here to view the proposed ordinance >>](#)

The Plan Commission will be making a recommendation at its **October 12, 2021** meeting starting at **5:30 p.m.**



Cindy Bauer  
City Clerk

Dated this 24th day of September 2021.

Published Wednesday, September 29 and Wednesday, October 6, 2021

ORDINANCE NO. 10A-21

An ordinance of the Altoona Common Council amending Title 18 “Subdivisions” Section 18.11.020(a)(2) and Title 19 “Zoning”, Section 19.12.050(E), Section 19.59.020(C), and Section 19.68.030(B) concerning placement of temporary city signs for notifications of public hearings pertaining to land use and land division actions.

THE COMMON COUNCIL OF THE CITY OF ALTOONA DOES HEREBY ORDAIN AS FOLLOWS:

**Section One:**

That Title 18, Section 18.11.020 (a)(2) “Preliminary Plat Review and Approval” be amended to read (**bold** marks to be added, ~~strikethrough~~ marks to be removed):

2. Whenever a Preliminary Plat is filed, the Plan Commission shall schedule and hold a public hearing before it acts on the plat. Notices of the proposed Preliminary Plat and public hearing shall be published as a Class 2 notice under Ch. 985 of the Wisconsin Statutes and be mailed at the subdivider/developer’s expense, to the owners of all properties within the limits of the exterior boundaries of the proposed Preliminary Plat and to the owners of all properties within two hundred (200) feet of the proposed Preliminary Plat. **The application constitutes agreement by the subdivider/developer/owner to the placement of a temporary sign at the property in a visible location along an improved public right-of-way giving notice that a public hearing is scheduled.** Failure to notify a property owner **or placement of a sign** will not invalidate any city action (Ord. 11D-09, 2009, Ord. 10D-04, 2004)

**Section Two:**

That Title 19, Section 19.12.050(E) “Variances” shall be amended to read:

- E. Notice. The variance application requires the following:
1. Class 1 notice;
  2. First class mail, not less than 5 days prior to the Public Hearing, to owners of record of adjoining properties.
  - 3. Placement of a temporary sign at the project subject to the appeal may be required giving notice that a public hearing is scheduled.**

**Section Three:**

That Section 19.59.020(C) “Conditions Uses – Procedure” shall be amended to read:

C. The application shall be scheduled for public hearing before the plan commission in accordance with the procedures established in Section 62.23 of the Wisconsin Statutes. Notice of the hearing shall be published as a Class 2 notice under Ch. 985 of the Wisconsin Statutes. Notice shall be provided to all persons within two (200) hundred feet of the property. **The application constitutes agreement by the property owner to the placement of a temporary sign at the property in a visible location along an improved public right-of-way giving notice that a public hearing is scheduled.** Failure to notify a property owner **or placement of a sign** will not invalidate any city action. (Ord 11B-09, 2009, Ord. 10C-04, 2004)

**Section Four:**

That Section 19.68.030(B) “Amendments – Procedure” shall be amended to read:

B. Upon receipt of a petition for amendment or rezoning, the city clerk shall notify the city council of such petition, and the city council shall set a date for a public hearing to be held upon such proposed amendment following publication of a Class 2 notice under Chapter 985 of the Wisconsin Statutes. The hearing shall be not less than eight days after publication of the second notice.

The council shall further send the petition for amendment or rezoning to the plan commission for their recommendation, to be given to the council prior to the public hearing.

The city clerk shall also provide notice to all property owners, (as set forth on the preceding years property tax roll), within two hundred feet of the property involved in the rezoning. The notice shall be by ~~regular~~ mail. The city clerk shall also provide notice to property owners who have requested such rezoning notice as provided for by Wisconsin State Statutes 66.23 (7)(d) or as amended from time to time. **The application constitutes agreement by the property owner to the placement of a temporary sign at the property in a visible location along an improved public right-of-way giving notice that a public hearing is scheduled.** Failure to notify a property owner **or placement of a sign** will not invalidate any city action. (Ord. 11C-09, 2009).

**Section Five:**

A copy of Title 18 “Subdivisions” and Title 19 “Zoning” be permanently on file and open to public inspection in the office of the Altoona City Clerk, and is incorporated by reference herein.

**Section Six:**

This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this 14th day of October, 2021.

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Brendan Pratt, Mayor

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Cindy Bauer, City Clerk

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

Adopted: \_\_\_\_\_

Instrument Drafted by Joshua Clements, City Planner